

# Welcome to **West Midlands Councils Partnership Centre** offering modern meeting facilities in the heart of Birmingham

West Midlands Councils Partnership Centre has a long history of providing quality training and meeting facilities. We offer a range of air-conditioned meeting rooms, all benefitting from natural daylight and wi-fi capability. We are fully accessible to the disabled with on site disabled parking and induction loop available in room 1. All our rooms can be set up and equipped to suit a variety of training and meeting needs, making it the clear choice for any type of event.



## **An ideal location**

Our fees represent excellent value for money for a city centre venue; we are in walking distance of Birmingham New Street and Snow Hill stations and within easy reach of the motorway network. Parking on site is limited but there is on street parking and NCP car parks nearby. We also have on site cycle parking.

You are welcome to come and view our facilities and meet our team. We look forward to helping make your event a success.

## **2012 Venue Guide**

We have two fee rates to reflect a 'Member' rate for those organisations that already pay an annual subscription to West Midlands Councils (ie local authorities), and a 'Non Member' rate for all other users. We believe both rates offer value for money; particularly as our staff are on hand throughout the day to provide flexible support to you and your event.

## **Room Capacities**

The following table provides an indication of comfortable capacities for our rooms. Events involving laptops and projectors may reduce the overall capacity slightly and our experienced team can advise you on the best approach for your particular event.

<b>Venue</b>	<b>Cabaret</b>	<b>Theatre</b>	<b>Boardroom</b>	<b>U shape</b>
Room 1	12 - 16	34	22	18
Room 2	12 - 16	34	22	18
Rooms 1 & 2	40	65	37	32
Room 3	-	-	6	-
Room 4	-	-	8	-
Rooms 3 & 4	-	20	15	12
Room 5	-	-	14	12

## Room Hire (day rates)

Venue	Member Rate	Non Member Rate
Room 1	£150	£200
Room 2	£150	£200
Rooms 1 & 2 combined	£275	£375
Room 3	£75	£100
Room 4	£75	£100
Rooms 3 & 4 combined	£150	£200
Room 5	£150	£200

All rooms are equipped with flipchart and marker pens as standard.

Half day rates are 50% of the full day cost and a morning booking starts at 9am and ends at 12.30pm and an afternoon session starts at 1.00pm and ends at 4.30pm.

All our prices are subject to VAT at the prevailing rate.

## Equipment Hire

Equipment	Member Rate	Non Member Rate
Laptop	£30	£50
Projector	£30	£50
Internet Access	£15	£20
Teleconferencing	£8	£12

We charge a day rate for equipment hire regardless of duration of use. This is subject to availability, so please confirm your equipment requirements at the time of booking.

## Lunch and Refreshments

Lunches are served in the dining area at the heart of our meeting centre, with ample seating and space for delegates to network and enjoy views of the canal.

Selection of hot and cold vended drinks with biscuits	£3.00 pp half day £5.00 pp full day
Corporate finger buffet lunch of sandwiches, wraps, or rolls, savouries, with a dessert and fruit	£6.50 pp

Prices are per person and VAT will be charged at the prevailing rate. Other menus are available on request. We ask that any vegetarian or special dietary requirements are advised at the time of booking and our team will confirm deadlines for final figures ahead of your event.

### For more information

Contact our Customer Liaison Team on 0121 678 1010  
Email: [venue@wmcouncils.gov.uk](mailto:venue@wmcouncils.gov.uk)  
Web: [www.wmcouncils.gov.uk](http://www.wmcouncils.gov.uk)

### How to find us

[West Midlands Councils](#)  
[Partnership Centre Location Map](#)